

Engagement Request

Dear Haris & Company:

This letter is my request that Haris & Company provide me with certain real estate consulting services for an hourly fee. The services I have requested may not include real estate listing(s) or representation in real estate negotiations, either of which might be subject to a separate listing or representation agreement. I will enter into a separate agreement for listings or for representation if required by state law.

Attached is a proposed form of Work Authorization Agreement for consulting.

I understand that either I or Haris & Company may cancel or terminate the Work Authorization Agreement at any time by reasonable notice. Also, the following paragraphs survive any cancellation or termination:

I agree to pay for any consulting fees and costs and for any extra work or costs, if requested by me. I understand that the fees for consulting services do not include extra costs such as travel, travel time, charges for other persons, or other expenses. These charges will be billed separately, if they are requested by me. I hereby authorize all charges to be made on my credit card by Haris & Company.

I agree to pay Haris & Company for any consulting fees and costs incurred up to the time notification of cancellation or termination is received. I also agree to pay a minimum fee of Three Hundred Dollars (\$300), which will be credited towards the consulting work. If there is a cancellation or termination of the Agreement, any charges to my credit card in excess of minimum will be credited back to me, the Client. I understand that Haris & Company's services and information are provided for the benefit of me, the Client, only, and not for third parties. This means that I agree to treat any advice or information provided to me as confidential and that third parties are not to rely upon advice or information given to me. Further, I understand that while Haris & Company makes reasonable efforts to provide me with accurate and timely information and advice in consulting, Haris & Company does not and cannot warrant or guarantee any information or advice provided and disclaims all warranties, express or implied. In no event shall Haris & Company be liable for any losses, demands, claims, damages, loss of profits or goodwill, loss of business, or any other direct or indirect or consequential loss or damage. Our agreement shall in no way obligate Haris & Company to perform any services other than as agreed and specified above. Our agreement is governed by California law and if there is any action or lawsuit or other dispute regarding our services, this agreement or any of its terms, it shall be resolved in a court in San Francisco, California. Any changes to any of these terms will be in writing signed by both of us.

By submitting this letter and the Work Authorization Agreement, I am requesting Haris & Company work with me.

Very truly yours,

Signature

Date

Work Authorization Agreement

This work authorization agreement for consulting services is entered into between the undersigned Client and Haris & Company. The type of consulting work I have requested relates to the following areas:

- Consultation by the Hour
- Forms and Contracts (Excluding Legal Services)
- Initial Consultation
- Market Exposure
- Negotiating Services
- Personal Property
- Pre-qualify Buyers
- Market Valuation (Excluding appraisal)
- Title and Closing (Excluding title insurance and escrow)
- Consultation with Travel

I understand Haris & Company does not provide legal services, appraisal or the services of a licensed title insurance company. I further understand that the consulting does not involve a listing, advertisement, or offer to sell or lease property and the consulting fee is not for the primary purpose of promoting the sale or lease of business opportunities or real estate, for referral to real estate brokers or sales persons, or for soliciting borrowers or lenders or to negotiate loans. Any notices to me can be given to me at any of the addresses below. Based on Haris & Company's estimate of time for completion of the consulting work I understand the charges for the consulting services are estimated to be _____ dollars and I authorize this amount to be charged against my credit card to pay for these services as set forth below:

Credit Card Type _____

Credit Card Number _____

Credit Card Holder _____

Credit Card Billing Address _____

Email Address _____

The terms and conditions set forth in the Engagement Request Letter are incorporated in this Work Authorization Agreement and integrated together they constitute the final and exclusive expression of the parties' agreement. Any modification of this agreement must be in writing and signed by both parties.

I agree to the foregoing and authorize the above charges on my credit card:

Signature

Date

Accepted by Haris & Company:

Signature

Date

Please email to truecontrol@harisconfidential.com or fax to (415) 989-5580